



Ontario Herbalists Association
PMC Meeting Minutes
Sunday, 25th August 2019 – 5:00 – 7:00 pm
Location: Tincture & Tonic Apothecary
2247 Dundas St W, Toronto, ON M6R 1X6

Attendees: Susan Elliotson Elena Pintilie
Chris Lamont Dinah Gauthier
By Skype: Abrah Arneson Zhyphs Millicent Anitha Venkatesan

Minutes: Anitha Venkatesan

AGENDA

1. Welcome Members

Attendees were welcomed to the meeting.

2. Approval of Minutes – 28th July 2019

Minutes were approved after few changes to the draft, pointed out by Susan.

Action: Elena will add the approved minutes to the website.

3. Professional member applications

- Received applications from RN, NW and VC.
- Memberships were approved for NW and VC.
- RN's application will be reviewed upon arrival of transcripts.

Action: Anitha will send welcome packages to NW and VC.

4. Professional Member Application Process Update

5. APC report

- possible change to Process as distributed: notification of applicants
- discuss possible voting results

Action: Elena will check possible voting options - Mailchimp, Election buddy, in-person or a combination of all three.

- discussion points for AGM

Action: Chris will present the APC at the AG.

6. AGM

- essential oils/sprays to Legion location

Actions: Susan will bring candles and essential oils at the AGM to freshen the meeting room.

- details of 7Songs flight, etc. so Lianna can plan around him:
 - Abrah mentioned she has a backup plan in case Lianna is unable to pick up 7Song;
 - Abrah will speak with Barbara re payment;
- printed AGM agenda – should it include speaker bios



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- handouts at AGM

Actions: Anitha will bring new brochures to the AGM and distribute 25 bonus brochures to all the attendees.

Abrah will bring 7Song's handout and distribute to participants.

- minute-taking at the AGM

Action: Anitha will take minutes at the AGM

- write up for newsletter

Action: Anitha will include the write-up in the newsletter.

- before and after event forms
- CPU credits - 1 per hr. of lecture

Action: Members get 1 credit per hour of lecture. Anitha will mention that in the newsletter.

7. Status of website

Action: Dee will introduce the new OHA website at the AGM.

8. Report on fundraising

Action: Dee will send the fundraising report to be included in the newsletter to Anitha. Dee will also send the field garden report for the newsletter.

9. Questions received by email

- discounts for non-members that are disabled/low or no income;

Action: Susan will draft a letter.

- question about what languages an RH speaks

Action: Anitha will include languages spoken by RH section in the application form.

10. Adjournment

The meeting was adjourned at 7 pm.